

HOW TO UPDATE YOUR DETAILS ON YOUR UKVI ACCOUNT

It is very important to ensure that all your personal details – i.e. your name, telephone number, email address and identity document details are kept up to date on your UKVI account.

Updating your passport details is particularly important, if you intend to travel. If you created your account with your Biometric Residence Permit (BRP), you will need to add your passport to your account as an identity document so it can be linked to your eVisa.

To do this, you will need:

- The identity document you used to create your account
- A photo or scan of the new identity document you need to add (if applicable)
- Access to your phone or email address – as you will receive a security code for sign in

STEP 1

To update your details – click this link <https://www.gov.uk/update-uk-visas-immigration-account-details/update-your-ukvi-account> OR type in **'update details UKVI account'** in a browser of your choice.

Click **'sign in'**

Update your UKVI account details

To sign in and update your UK Visas and Immigration (UKVI) account, you'll need:

- your identity document - your passport, national identity card, or biometric residence card or permit
- access to your phone or email address - you'll get a security code to confirm your identity

To sign in, use the identity document and contact details you gave when you applied, unless you have already used this service to update them.

If you're updating your name, date of birth or nationality, you'll also need an identity document that proves the change is needed.

If you do not have the identity document that proves the change is needed, there's a [different way to update your details](#).

You cannot use this service to update a UKVI account if you're registered in the account as a 'helper'. Only the person who applied can make changes.

related content

[Apply to the EU Settlement Scheme \(settled and pre-settled status\)](#)

[Report a change of circumstances if you have a visa or BRP](#)

Sign in >



STEP 2

Choose the identity document you are using to sign in and click **'continue'**

Sign in

What identity document did you use when you created your account?

If you have updated your identity document since you applied, you must use the details of the updated document to sign in.

- Passport
- National identity card
- Biometric residence card or permit

Continue

STEP 3

Enter your date of birth and click **'continue'**

Sign in

What is your date of birth?

You should enter this as shown on your passport. For example, 31 3 1980.

Day Month Year

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Continue

STEP 4

Choose how you wish to receive your security code and click **'continue'**



Sign in

How do you want to receive a security code?

Send a text message (SMS) to [REDACTED]

Send an email to e****s@ramfel.org.uk

Helper

Send a text message (SMS) to +4475****060

Send an email to j*****u@ramfel.org.uk

[Continue](#)

[I no longer have access to my phone and email](#)

STEP 5

Enter the code you receive.

Sign in

Check your email

We have sent a 6-digit security code to:

e****s@ramfel.org.uk

You need to use this code within 10 minutes or it will expire.

If you have not received a security code, make sure the email address is correct and you have checked your spam folder.

Security code

[Continue](#)

On the left-hand side, you will see:

- Your personal details, i.e. your name, date of birth, photo, and list of the identity documents linked to your account
- Your contact details
- Your sign in details

All of the above can be changed. Just click **'change'** and follow the instructions.

PERSONAL DETAILS

Personal details

Contact details

Sign in details


Personal details

Name [Change](#)

Date of birth [Change](#)

Photo

This is the photo other people will see when you prove your immigration status.

 [Change](#)

STEP 6

To add the details of a new identity document, scroll down in personal details:

Click **'Add a new identity document'**

Identity documents

These identity documents are linked to your immigration status. If you travel to the UK, you must make sure you have a document that is in date and can be used to enter the UK. [Check which documents you can use on GOV.UK \(opens in a new tab\)](#).

You can add a new identity document if you want to use it to travel.

[Add a new identity document](#)

STEP 7

You will be asked if your name, nationality or date of birth have changed. If so, click **'Yes'** and follow the instructions. You will need to post the identity documents with the new details to the Home Office. If not, click **'No'**.

Add an identity document

Have your personal details changed on your new identity document?

These are the details on your account:

Name:

Nationality:

Date of birth:

- Yes, my name, nationality or date of birth has changed
- No, my personal details have not changed

Continue

STEP 8

Read the requirements regarding adding a new document and click 'continue'.

Add an identity document

Before you continue

Follow these steps to add an identity document to your account.

1. Upload a photo or scan of your new identity document

This process will be faster if the photo clearly shows the machine-readable zone (MRZ).

▶ [What is the MRZ?](#)

2. Check that the photo or scan meets the requirements

If the photo does not meet the requirements, we will tell you how to fix it before you try again.

3. Check the details are correct

If we cannot read the document details from the photo or scan, you will be asked to enter them manually.

4. Submit your request

You will get an email when your identity document has been added to your account, or if there is a problem with your request.

Continue

STEP 9

Enter the type of document you wish to add to your account and click 'continue'



What type of identity document are you adding?

Your identity document cannot have expired.

- Biometric residence card
- Biometric residence permit (BRP)
- Passport

[Continue](#)

STEP 10

Follow the instructions to upload your new document. You will need to upload your document in jpg or jpeg format. Once you have done so and if it is accepted, check that it is reflected on your UKVI account.